**Big Energy Saving Network (BESN) - Regional Energy Leads funding**

**October 2019 - March 2020**

**Application form**

**Please read the Application Guide carefully before completing this form.**

**This application will be used as part of your legal grant agreement.**

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| **Section 1 - Delivery organisation details** |

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| **Registered Delivery organisation name:**  |  |
| **Centre Manager/ CEO name:**  |  |
| **Centre Manager email:**  |  |
| **Centre Manager telephone:**  |  |
| **Secondary contact name (optional):** |  |
| **Secondary contact email (optional):** |  |
| **Do you have any access needs we should be aware of if we need to contact you?** |  |

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| **Declaration****Please print this page, sign the declaration and attach a scanned copy to your application email.****We understand that this application is for funding a new project. If successful, funding must not be allocated to, or used to extend a current project being operated by our organisation.****We declare that all the information provided on the form is accurate and we agree to the terms outlined in the application guidance.****We agree to the organisation being involved in marketing and publicity throughout the project period.** |
| Role (Lead Contact): |  |
| Name (please print): |  |
| Signature: |  |
| Date: |  |

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| **2.1 - Region****This question will not be scored as part of the evaluation process, but will be used to allocate grants in order to ensure good geographic coverage.****Please indicate, using an X, which region your organisation is based in**: |
| **East Midlands:**  |  | **South West:** |  |
| **East of England:**  |  | **West Midlands:** |  |
| **London** |  | **North Wales:**  |  |
| **North East:**  |  | **Mid and South Wales:** |  |
| **North West:**  |  | **West Wales:** |  |
| **South East:**  |  | **Yorkshire and Humber:** |  |

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| **2.2: Tell us about your organisation**Explain why your organisation would be good at delivering as a Regional Lead* What experience do you have providing training to other organisations in your area?
* What links with local organisations will you be able to use to ensure that you are able to reach your target?
* How does your organisation demonstrate leadership in the energy advice sector?

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| **2.3: How will you deliver this project?**Please set out your organisation’s proposed approach to reach 300 frontline workers in your region, and how you will share best practice among BESN delivery partners across your region* Which organisations will you target for training?
* How will you ensure you reach organisations across your region?
* How will you engage with BESN delivery partners in your region?
* How will you facilitate networking between delivery partners in your region and ensure that best practice is shared?

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| **2.4:  What contingency plans do you have in place?**What contingency plans do you have in place should you be in a position where the project is under delivering? Take into account the following:* What will you do if your delivery of training is slower than expected and you fall behind target?
* What will you do if engagement from other delivery partners was below the levels you expect?
* What would you do if the Regional Lead named leaves your organisation or is absent for an extended period?

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| **Section 3 - Details of Regional Lead****Below you will be asked to name the staff member you have in place that will deliver this work. This question is weighted and will account for 40% of your total score.**  |

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| **3.1: Pilot project****This question will not be scored**We are expecting that this role will be equivalent to 0.6 FTE for the October 19- March 20 delivery window. In some locations we are interested in piloting a role that will include additional responsibilities and be equivalent to 1.0 FTE for the October 19- March 20 delivery window. If you would be interested in participating, and will be able to immediately commit the resources to deliver this additional work, then please indicate below. |
| **We would be interested in participating in a pilot project:** |  |
| **We would NOT be interested in participating in a pilot project:** |  |

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| **3.2:  Details of Regional Lead**Please provide the name of your nominated Regional Lead. They should be a paid member of staffIn the space below please provide details about:* What type of training events they have delivered and their role at those events
* What type of organisation they have trained and how those organisations help vulnerable energy consumers
* Details of any skills, experience or qualifications delivering training
* The outcomes of any training they have delivered in the past
* Information about any links they have that will enable them to reach organisations across your region
* Details of any experience they have facilitating networking between different organisations
* Information about any additional experience or qualifications in giving advice on energy issues

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| Name of Champion: |  |
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