**Big Energy Saving Network (BESN) - Regional Energy Leads funding**

**October 2019 - March 2020**

**Application form**

**Please read the Application Guide carefully before completing this form.**

**This application will be used as part of your legal grant agreement.**

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| **Section 1 - Delivery organisation details** |

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| **Registered Delivery organisation name:** |  |
| **Centre Manager/ CEO name:** |  |
| **Centre Manager email:** |  |
| **Centre Manager telephone:** |  |
| **Secondary contact name (optional):** |  |
| **Secondary contact email (optional):** |  |
| **Do you have any access needs we should be aware of if we need to contact you?** |  |

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| **Declaration**  **Please print this page, sign the declaration and attach a scanned copy to your application email.**  **We understand that this application is for funding a new project. If successful, funding must not be allocated to, or used to extend a current project being operated by our organisation.**  **We declare that all the information provided on the form is accurate and we agree to the terms outlined in the application guidance.**  **We agree to the organisation being involved in marketing and publicity throughout the project period.** | |
| Role (Lead Contact): |  |
| Name (please print): |  |
| Signature: |  |
| Date: |  |

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| **2.1 - Region**  **This question will not be scored as part of the evaluation process, but will be used to allocate grants in order to ensure good geographic coverage.**  **Please indicate, using an X, which region your organisation is based in**: | | | |
| **East Midlands:** |  | **South West:** |  |
| **East of England:** |  | **West Midlands:** |  |
| **London** |  | **North Wales:** |  |
| **North East:** |  | **Mid and South Wales:** |  |
| **North West:** |  | **West Wales:** |  |
| **South East:** |  | **Yorkshire and Humber:** |  |

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| **2.2: Tell us about your organisation**  Explain why your organisation would be good at delivering as a Regional Lead   * What experience do you have providing training to other organisations in your area? * What links with local organisations will you be able to use to ensure that you are able to reach your target? * How does your organisation demonstrate leadership in the energy advice sector?   **Word limit: 300** |
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| **2.3: How will you deliver this project?**  Please set out your organisation’s proposed approach to reach 300 frontline workers in your region, and how you will share best practice among BESN delivery partners across your region   * Which organisations will you target for training? * How will you ensure you reach organisations across your region? * How will you engage with BESN delivery partners in your region? * How will you facilitate networking between delivery partners in your region and ensure that best practice is shared?   **Word limit: 300** |
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| **2.4:  What contingency plans do you have in place?**  What contingency plans do you have in place should you be in a position where the project is under delivering? Take into account the following:   * What will you do if your delivery of training is slower than expected and you fall behind target? * What will you do if engagement from other delivery partners was below the levels you expect? * What would you do if the Regional Lead named leaves your organisation or is absent for an extended period?   **Word limit: 300** |
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| **Section 3 - Details of Regional Lead**    **Below you will be asked to name the staff member you have in place that will deliver this work. This question is weighted and will account for 40% of your total score.** |

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| **3.1: Pilot project**  **This question will not be scored**  We are expecting that this role will be equivalent to 0.6 FTE for the October 19- March 20 delivery window. In some locations we are interested in piloting a role that will include additional responsibilities and be equivalent to 1.0 FTE for the October 19- March 20 delivery window. If you would be interested in participating, and will be able to immediately commit the resources to deliver this additional work, then please indicate below. | | |
| **We would be interested in participating in a pilot project:** | |  |
| **We would NOT be interested in participating in a pilot project:** | |  |

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| **3.2:  Details of Regional Lead**  Please provide the name of your nominated Regional Lead. They should be a paid member of staff  In the space below please provide details about:   * What type of training events they have delivered and their role at those events * What type of organisation they have trained and how those organisations help vulnerable energy consumers * Details of any skills, experience or qualifications delivering training * The outcomes of any training they have delivered in the past * Information about any links they have that will enable them to reach organisations across your region * Details of any experience they have facilitating networking between different organisations * Information about any additional experience or qualifications in giving advice on energy issues   **Word limit: 500** | |
| Name of Champion: |  |
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