

Employment

Core skills

EC1 Payslips Exercise	Q
EC2 Payslips Explained	Q
EC3 Payslips Factsheet	Q
EC4 Understanding tax codes	Q
EC5 Knowledge of general employment rights	Q

Group 1 - Starting a job

EG1A Zero-hour contracts	Q
EG1B What do these terms mean?	Q
EG1C Emergency tax codes	Q
EG1D Useful employment rights when starting a job	Q
EG1E Ten Employment Myths	Q

Group 2 – changing a job

EG2A Zero-hour contracts	Q
EG2B Salary Calculator	Q R

Group 3 – at risk of redundancy

EG3A Understanding TUPE	Q
EG3B Using a redundancy calculator	Q R
EG3C What should I do with my lump sum?	Q N S T
EG3D Trade unions	Q
EG3E Useful rights when at risk of redundancy	Q
EG3F Contribution Gaps when between jobs	L Q

Group 4 – redundancy

EG4A Asking for a mortgage holiday	C S
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EG4B CV Tips

J Q

EG4C Getting help with my mortgage

C S

EG4D What should I do with my lump sum?

Q N S T

EG4E ReAct

Q W

Health

Core skills

HC1 Asking for a mortgage holiday C S

HC2 Getting help with my mortgage C S

Group 1 - Pregnancy

HG1A Baby costs calculator B R

HG1B Grants and Vouchers when pregnant U

HG1C Maternity/paternity rights R U W

Group 2 – Short term diagnosis

HG2A Contribution gaps due to short-term illness L Q

HG2B Short-term illness and employment U W

Group 3 – long term, terminal and critical diagnosis

HG3A Power of attorney N W

HG3B How to make a will N W

HG3C How to change a will N W

HG3D Wills, partner and marriage W

HG3E Contribution gaps due to long-term ill-health L Q

HG3F Long term illness and employment U W

Relationships

Core skills

RC1 Emergency signposts	-
RC2 To understand what paperwork is important	D
RC3 Sorting old bills	D
RC4 Getting a credit report	C
RC5 Credit report exercise	C

Group 1 – Abuse

RG1A Building up emergency money	N
RG1B Protecting crucial IDs	D
RG1C Preparing a private bank account	A
RG1D Talking to your employer	Q
RG1E Controlling post	D
RG1F Securing furniture and appliances	W
RG1G Changing names	W
RG1H Spousal visas	W

Group 2 – Separation

RG2A Spousal visas	W
RG2B Getting separated	W
RG2C Your rights as a tenant	W
RG2C Signing tenancy contracts	W
RG2E Finding a place	W
RG2F Letting agent fees	W
RG2G References	W
RG2H Closing old bank accounts	W

RG2I Help from the council	W
RG2K Deposits and guarantors	W
RG2L Sorting out furnishings	W
RG2M Setting up new bills	D
RG2N Practicalities of moving home	H W

Group 3 – Divorce

RG3A Getting divorced	W
RG3B Changing names	W
RG3C Joint accounts and debts	A
RG3D Closing old bank accounts	A
RG3E Legal rights and the family home	-
RG3F How to change a will	N W

Group 4 – Bereavement

RG4A How to change a will	N W
RG4B Reducing funeral costs	W
RG4C Arranging a funeral yourself	W
RG4D Dealing with a will	W
RG4E Dealing with no will	W
RG4F Paying for funeral arrangements	H W
RG4G How to get probate	W